



**ADDENDUM #3**  
**CITY OF SPRINGFIELD, MISSOURI**  
**SPRINGFIELD-BRANSON NATIONAL AIRPORT**  
**REQUEST FOR PROPOSAL #001-2025**

Attention: Joy Latimer, Legal Counsel  
Email: [jlatimer@flyspringfield.com](mailto:jlatimer@flyspringfield.com)  
Phone: (417) 868-0500

**RFP Due Date: July 18, 2025 3:00 P.M.**

Springfield-Branson National Airport Administrative Offices  
2300 N. Airport Blvd, Suite 100  
Springfield, MO 65802

The Request for Proposal specified above is hereby amended and revised as described below. **This addendum must be acknowledged on the Affidavit of Compliance provided in the bid documents.**

---

---

**DESCRIPTION**

---

**AIRPORT TERMINAL COFFEE CONCESSION**

No additional questions were received prior to the deadline on July 7, 2025.

**Reminder for Proposers:**

- Proposals must be submitted to the Airport administrative offices. Emailed proposals will not be accepted.
- Proposers are to submit all pages of RFP **including the three addenda** identified with "RETURN THIS PAGE" stated on the bottom right corner of said pages. Failure to do so shall render your proposal non-responsive.
- Proposers must submit:
  - Page 1 – Title Signature Page
  - Forms 1 – 9
  - Form 10 (Statement of "No Proposal") if applicable

- Work Authorization Affidavit
  - E-Verify Signature Page
  - Addenda
  - Additional Agreements/Contracts if applicable
- Proposers are encouraged to provide detail when completing the required forms. Additional pages are allowed.