



ADDENDUM #2
CITY OF SPRINGFIELD, MISSOURI
SPRINGFIELD-BRANSON NATIONAL AIRPORT
REQUEST FOR PROPOSAL #001-2025

Attention: Joy Latimer, Legal Counsel
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RFP Due Date: July 18, 2025 3:00 P.M.
Springfield-Branson National Airport Administrative Offices
2300 N. Airport Blvd, Suite 100
Springfield, MO 65802

The Request for Proposal specified above is hereby amended and revised as described below. **This addendum must be acknowledged on the Affidavit of Compliance provided in the bid documents.**

DESCRIPTION

AIRPORT TERMINAL COFFEE CONCESSION

- 1. Question:** What financials are available to see what the shop has been doing over the last few years?

Gross receipts:

- 2020-2021: \$377,269.06 (Started 11/15/2020)
- 2021-2022: \$571,830.03
- 2022-2023: \$681,753.72
- 2023-2024: \$696,774.95

- 2. Question:** Has Travellers been on an 8% gross profit-sharing contract?

Language from Travellers' agreement:

"Concessionaire shall pay a monthly concession fee of 8% percentage of gross receipts up to \$22,833.99; 9% percentage of gross receipts from \$22,834.00 up to \$33,334.99 and 10% of gross receipts for \$33,335.00 and above."

3. Question: Did Rove (the prior coffee vendor) sell their contract to Travellers or did Travellers win it as well?

Rove left voluntarily in 2020 during the height of COVID. The Airport issued a Request for Proposal in mid-2020 and received three proposals. Travellers was awarded the contract.

4. Question: What is the electrical load of the existing location and what is it for the proposed location?

- The existing location has 100 amps of dedicated single-phase power.
- The proposed area has three 20 amp 120v circuits.